



PERMIT # _____
BUILDING PERMIT
APPLICATION
RENOVATION OR NEW CONSTRUCTION

TO BE COMPLETED BY APPLICANT:

DATE _____

Job Address _____

Property Owner Name _____

Mailing Address _____

Phone _____ Cell _____ Fax _____

Email _____

IF A BUSINESS, attach copy of current Privilege License **(REQUIRED)** _____

IF APPLICANT IS NOT THE OWNER, complete the following:

Applicant Name: _____

Address _____

City _____ State _____ Zip _____

Phone: _____ Cell _____ Fax _____

Email: _____

COPY OF DEED OR LEASE ATTACHED AND SURVEY (REQUIRED)

STRUCTURE: New Existing Attached Detached

Total heated and cooled Sq. Ft: _____ Total non-heated and cooled Sq. Ft: _____

Number of Floors: _____

Setbacks from Adjoining Property: Front: _____ Back: _____ Nearest Side: _____

Lot Size: _____ Total job cost Est.\$ _____

List the Zoning District (number and description): _____ (i.e. R-1, Single Family)

NOTE: IF A VARIANCE IS NEEDED, A ZONING APPLICATION MUST BE SUBMITTED AND APPROVED. THE

FILING FEE IS \$50.00 FOR A VARIANCE.

Two Complete Plans showing foundation, wall roof framing, truss plans, drawings showing heated and cooled area and non-heated and cooled area, plumbing plans, and basic electrical plans - Submitted and Attached:

(these will not be returned)

Water/Sewer Tap locations **MUST** be indicated on plans.

Property Plat (site plan):	Yes	No
Foundation:	Yes	No
Building:	Yes	No
Electrical:	Yes	No
Gas:	Yes	No
Plumbing:	Yes	No
Mechanical:	Yes	No

New?: Water Tap?: * E-911 Serial #: _____ Sewer Tap?

- All water and sewer taps must be made by the City of Purvis.
- All water meters must be purchased through and installed by the City of Purvis.
- Any building with multiple units shall be metered separately.
- Installation of wheel or ball valve cut off on water line outside of structure is required.
- Tap fees **MUST** be paid before building permit fee is accepted.

Type of Construction (Please fully describe): Residential Commercial Apartments

Number of Apartment Buildings: _____ Units Per Building: _____

CHECK ONE: New Addition Repair Remodel Roof Grading Other

Fully Describe Work To Be Done: _____

Is building in a flood zone? Yes No

<IF THE FIRST INSPECTION IS NOT OBTAINED WITHIN 6 MONTHS AND FINAL INSPECTION WITHIN 1 YEAR, THE PERMIT WILL BE CONSIDERED VOID.>

YOU AND YOUR CONTRACTOR ARE RESPONSIBLE FOR PROPER REMOVAL AND DISPOSAL OF ASBESTOS WHEN REMODELING A BUILDING.

Is the work to be done ADA (Americans With Disabilities Act) compliant? Yes No

For ADA information, call the U.S. Department of Justice: 601-973-2842

ALL SITES MUST HAVE A ROLL OFF/TRAILER FOR DEBRIS REMOVAL.

NO CERTIFICATE OF OCCUPANCY WILL BE GIVEN UNTIL SITE IS COMPLETELY CLEAN OF DEBRIS.

Clean-up Contact Person: _____

Company Name: _____

Address: _____

Phone: _____

Signature of Responsible Party for Clean-up/Disposal:

NOTES:

Building site MUST show all corners with markers for approval before building permit is issued.

NOTE: A PENALTY WILL BE IMPOSED IF CONSTRUCTION IS STARTED BEFORE THE BUILDING PERMIT APPLICATION HAS BEEN APPROVED AND/OR BEFORE THE BUILDING PERMIT HAS BEEN OBTAINED.

We are an Equal Opportunity Service Provider

Residential or Commercial Electrical Generator Permit

Property Address _____

Property ID / PPIN _____

Property Owner / Contact Name _____

Address _____

Email/Phone _____

Contractor _____

Type of Generator to be installed _____

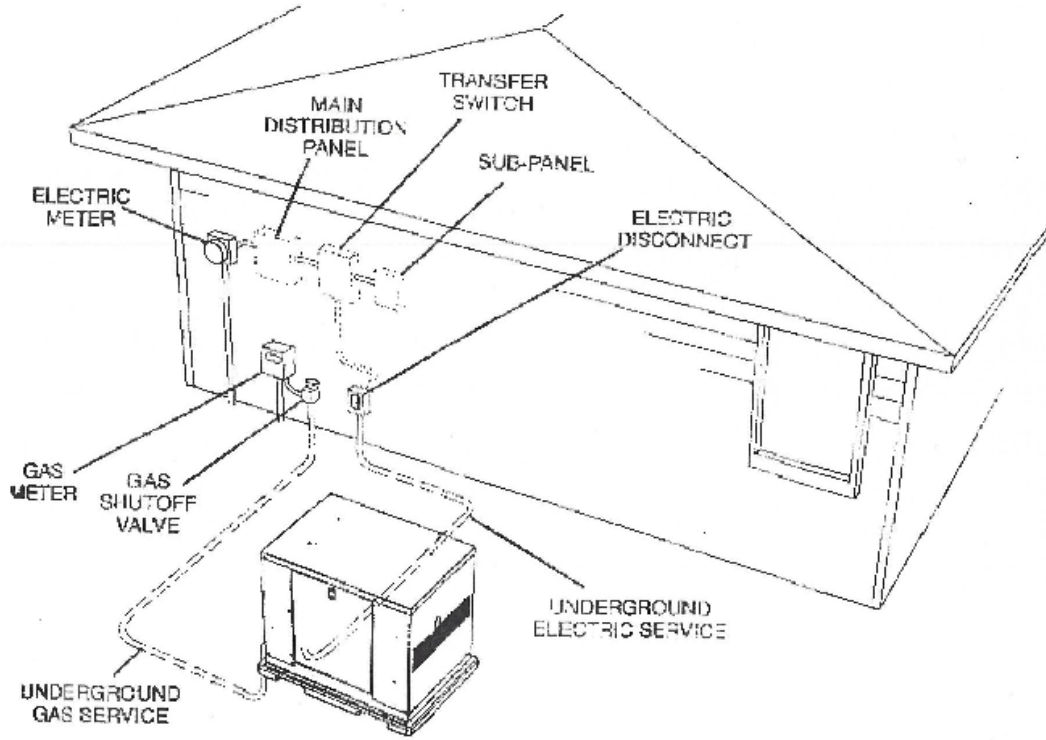
Make and Model Number _____

See attached diagram for required clearances to combustibles, operable windows, fresh air intakes, HVAC equipment, etc.

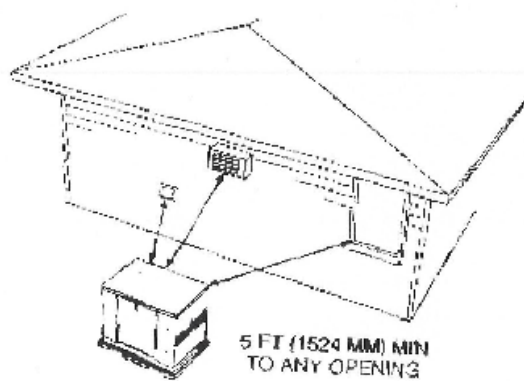
Please note that due to required clearance to combustibles and required clearance around generator for servicing, generator may not be installed on any side of a building with less than 10' separation the closest property line.

Cost of generator and installation \$ _____

Signature: _____ Date: _____



TYPICAL GENSET SITE



5 FT (1524 MM) MIN
TO ANY OPENING

GENSET CLEARANCES

MECHANICAL PERMIT APPLICATION

TO BE COMPLETED BY APPLICANT:

DATE _____

Property Address _____

Property Owner Name _____

Mailing Address _____

Phone _____ Cell _____ Fax _____

IF APPLICANT IS NOT THE OWNER, complete the following:

Applicant Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Cell _____ Fax _____

Type of Building: Residential Commercial Apartments

Tonnage: _____

Mechanical Contractor: _____ Phone: _____

The City of Purvis is an Equal Opportunity Service Provider

I hereby agree to act under permit applied for in full accordance with all laws and electrical ordinances of the City of Purvis, and in accordance with the attached plan and specifications.

Applicant's Name (Print)

Applicant's Signature

Date

Fee: \$ _____ Date Paid: _____ Receipt #: _____ Clerk: _____

Application for Electrical Permit

Application is hereby made for an Electrical Permit:

(a) Alteration _____

(b) Repair work _____

(c) New Structure _____

(d) Temp. Power Pole _____

Type of Building (residence, commercial, etc.) _____

Address: (No.) _____ (Street) _____

Owner: _____ Address: _____ Phone _____

Electrical Contractors: _____ Phone _____

I hereby agree to act under permit applied for in full accordance with all laws and electrical ordinances of the City of Purvis, and in accordance with the attached plan and specifications.

Date _____ Signed _____

Fee \$ _____

Is hereby acknowledged.

Receipt: _____

Date: _____

City of Purvis

Action upon application by inspector

Date Final _____

Signed _____
(inspector)

A. Type and size lead in	_____
B. Fuse box amperage	_____
C. Number of circuits	_____
D. Type and size circuit wire	_____
E. Kind and number of appliances	_____
_____	_____
_____	_____
_____	_____
_____	_____

Date _____	Signed _____
Date _____	Signed _____
Date _____	Signed _____
Date _____	Signed _____

CITY OF PURVIS

Application No. P _____
 Purvis, Miss., _____ 20 ____

APPLICATION FOR PLUMBING AND GAS PERMIT

The following work is proposed:

Owner's Name _____ Plumber _____
 Address _____ Address _____
 Lot No. _____ Block No. _____ Addition _____

DRAIN OR WATER CONNECTIONS CONSISTING OF

Toilets _____ Lavatories _____ Sanitary Bubblers _____
 Bath Tubs _____ Washing Machines _____ Urinals _____
 Floor Drains _____ Laundry Tubs _____ Showers _____
 Drinking Fountain _____ Sink _____ Special _____

AS WORK AS FOLLOWS

PIPE _____ OPENINGS _____
 INSTALL _____ HOT WATER HEATER _____
 _____ FLOOR FURNACE _____
 HEATERS _____ APPLIANCES _____
 _____ COOK STOVE _____

Receipt Acknowledge of:

Fees:	Water connection	_____		
	Size	_____		
	Sewer Connection	_____		
	Storm Sewer Connection	_____		
	First Fixture	_____	_____	_____
	Each additional Fixture	_____	Date	Treasurer
	Gas	_____		
	Total	\$ _____	Application Approved	_____ 20 ____

 Plumbing Inspector

DATE	INSPECTION RECORD	MADE BY
	SEWER	
	ROUGH IN PLUMBING	
	FINAL PLUMBING	
	GAS	

Residential Permit Fees:

The permit fees for all Residential construction, renovation, and remodeling shall be as follows:

Building Permit:

Heated/Cooled Area ,.....\$0.30 per square foot
Non Heated/ Non Cooled Area ,.....\$0.20 per square foot

Electrical Permit:

Electrical Permit..... \$65.00
Electrical Permit – Temporary Power Pole..... \$25.00
Electrical Permit – Inspection Only (No work done) \$25.00
Generator permit..... \$25.00

Excavation/Road Boring/Directional Drilling \$25.00 Commercial \$100.00

Sign Permit..... \$150.00 Commercial

Demolition permit..... \$25.00 Commercial \$100.00

Gas Permit..... \$25.00

Pool Permit:\$50.00

Mechanical Permit: \$40.00 per unit

Fence permit..... \$25.00

Plumbing Permit:

Base Permit Fee.....\$10.00
Building Sewer.....\$15.00
Water Line Repair/ Alteration\$10.00
Per-Fixture Fee.....\$3.00

The term “fixture,” as used in this Ordinance, means every type of fixture requiring plumbing, including but not limited to:

___ A/C drain, ___ Backflow Preventer, ___ Bathtub, ___ Bidet, ___ Dishwasher, ___ Laundry Tub,
___ Lavatory, ___ Lawn Sprinkler, ___ Shower, ___ Sink, ___ Urinal, ___ Washing Machine,
___ Water Closet, and ___ Water Heater.

Fee for reinspection of non-compliant work on all commercial construction, renovation, and remodeling shall be as follows:

First Reinspection..... \$25.00
Second Reinspection..... \$50.00
Third Reinspection..... \$70.00
Fourth Reinspection..... \$100.00

SECURITY DEPOSIT FOR WATER & SEWER:

(Refundable upon Termination of Services)

Owner	\$125.00
Renter	\$150.00
Commercial	\$200.00

SECURITY DEPOSIT FOR SEWER ONLY:

(Refundable upon Termination of Services)

Owner	\$100.00
Renter	\$125.00
Commercial	\$200.00

A late fee of \$5.00 will be added if bill is not paid by the 10th of the month.

A reconnect fee of \$50.00 will be charged if bill is not paid by the 25th of the month.

TAP FEE

Residential Water	Commercial Water	Sewer Tap
3/4" \$350.00	3/4" \$500.00	4" \$350.00
1" \$500.00	1" \$650.00	6" \$600.00
1 1/2" \$600.00	1 1/2 " \$750.00	
2" \$700.00	2" \$1,200.00	
3" \$1,000.00	3" \$1,500.00	

RESIDENTIAL RATES:

MINIMUM WATER RATE: \$36.80 minimum	3,000 gals	\$10.20 after min. \$2.40 per 1,000 gallons
	5,000 gals	\$15.20
	10,000 gals	\$27.00
	15,000 gals	\$39.00

MINIMUM SEWER RATE:	3,000 gals	\$12.75
	5,000 gals	\$17.55
	10,000 gals	\$29.55
	15,000 gals	\$41.55

COMMERCIAL RATES:

MINIMUM WATER RATE: \$41.61 minimum	3,000 gals	\$15.00 after min. \$3.00 per 1,000 gallons
	5,000 gals	\$21.00
	10,000 gals	\$36.00
	15,000 gals	\$51.00

MINIMUM SEWER RATE:	3,000 gals	\$18.76
	5,000 gals	\$24.76
	10,000 gals	\$39.76
	15,000 gals	\$54.76

_____ Initials of Applicant

CITY OF PURVIS BUILDING PERMIT CHECKLIST

BUILDING PERMIT APPLICATION

ZONING ORDINANCE and ZONING PERMIT APPLICATION

EXCAVATION/ROAD BORING/ DIRECTIONAL DRILLING PERMIT - \$25.00 (Includes Line Locate)–COMMERCIAL \$100.00

ELECTRICAL PERMIT APPLICATION -Residential: \$65/ Commercial: 1% of Contract (min.fee\$50)
- Temporary pole: \$25

MECHANICAL PERMIT APPLICATION – Residential \$40 per unit/Commercial 1% of Contract (min. fee \$50)

PLUMBING PERMIT APPLICATION

DEMOLITION PERMIT- \$25.00 -COMMERCIAL \$100.00

SIGN PERMIT -\$150.00 COMMERCIAL

GAS PERMIT APPLICATION - \$25.00

PERMIT FOR POOL \$50.00

SEWER TAP

FENCE PERMIT \$25.00

WATER TAP – 3/4”

- All water taps must be made by the City of Purvis
- All water meters must be purchased through and installed by the City of Purvis
- Tap fee and deposit must be paid at the same time
- Any charges incurred by the City of Purvis for road bores, permitting, and bonding must be paid to the City of Purvis by the customer or contractor prior to water service delivery.
- Water will not be turned on until the City of Purvis receives either a Mississippi State Department of Health Form 335 “Onsite Water Waste System-Final Approval” OR evidence that sewer has been obtained from the
- Installation of wheel or ball valve cut off on water line outside of structure is required.
- Any building with multiple units shall be metered separately.
- Any building subdivided after initial construction shall be metered separately.
- If on septic tank- copy of Department of Health Certificate

WATER PROCEDURES

PRIVILEGE LICENSE (business only)

HANDICAP PARKING COLOR STANDARD

FIRE HYDRANT SPECIFICATION

PLEASE PRINT:

Project Name

Project Address

Representative

SIGN AND RETURN TO CLERK

Signature

Date

WE ARE AN EQUAL OPPORTUNITY SERVICE PROVIDER

Property Buyers Due Diligence and Frequently Asked Questions

The Building Department receives numerous calls and emails from potential buyers regarding concerns or questions about properties they are interested in purchasing. In an effort to help provide potential buyers with relevant information about a property or building, below is a list of the most frequently asked questions:

ZONING

All properties located within the Purvis Corporate limits are Zoned for land use. Some of these requirements and possible limitations associated with those requirements are:

- **use of the property (residential, commercial, industrial, etc.);**
 - depending on zoning requirements, there may be limitations to allowing multiple buildings on a property or what those buildings may be used for
 - there may be limitations on allowing detached buildings with full living areas (kitchens and bathrooms) if zoned single family residential;
- **building setbacks from a property line**
 - setbacks can affect whether or not addition or expansion to the existing structure will be allowed for additions, sunrooms etc.;
- **overall site and lot coverage**
 - may affect if any detached accessory buildings such as carports, garages and storage buildings will be allowed on the site or may affect the size of any accessory buildings that are allowed;
- **allowable building height**
 - may have an impact on the roof slope roof slope allowed to meet a maximum building height and the overall appearance of the building
- **drainage requirements for commercial sites**
 - may affect the available building area for the site to accommodate possible detention ponds or other drainage features
- **Restrictive Covenants**
 - If a subdivision or community has adopted Restrictive Covenants or requirements, they are the responsibility of that subdivision or community to enforce those regulations privately. The City of Purvis is not empowered to enforce Restrictive Covenants since they are a private, contractual agreement between a non-governmental organization and an individual property owner.
 - It is the responsibility of any prospective buyer to obtain information on any Restrictive Covenants that may apply to a property.

SITE PLAN

SET BACKS

- Building corners must be marked with stakes, in relationship to lot, and a drawn map or survey of building in relationship to lot, turned in, in duplicate, with permit application. The corners must be inspected before construction begins.

- A building permit number placard will be issued by City and must be on display on your job site until the C/O is issued.

- We will need a flood plan permit number.

- The City will require 3-5 days for review of permit process.

CONTRACTOR INFORMATION FOR COMMERCIAL JOBS

Type: _____ Name: _____

Email: _____ Phone: _____

(Insurance) (Bond)

General : _____

Builder/Remodeler: _____

Electrical: _____

Plumbing & Gas: _____

Mechanical: _____

HVAC/ Mechanical Contractor _____

Specialty Trade: _____

Specify Specialty Type: _____

COPY OF CONTRACTOR'S LICENSE ATTACHED: _____

REQUIRED IF Commercial: Public project over \$50,000

IF COMMERCIAL PROJECT OVER \$10,000: MUST also provide Contractors Material Purchase Certificate (MPC) Number: _____

Commercial Permit Fees

The permit fees for all commercial construction, renovation, and remodeling shall be as follows:

The commercial permit fee includes the fees for building, electrical, gas, mechanical, and plumbing permits. The commercial permit fee is based on the total valuation of the commercial construction, renovation, and remodeling. The commercial permit fee is as follows:

<u>Total Valuation of Project</u>	<u>Permit Fee</u>
\$1,000.00 or less	\$0.00, unless inspection is required, in which case, the fee is \$15.00 per inspection
\$1,001.00 to \$50,000.00	\$15.00 for the first \$1,000, plus \$5.00 for each additional \$1,000 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$250.00 for the first \$50,000, plus \$4.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$450.00 for the first \$100,00, plus \$3.00 for each additional \$1,000 or fraction thereof, up to and including \$500,000.00
\$500,001.00 and above	\$1,500.00 for the first \$500,000, plus \$2.00 for each additional \$1,000 or fraction thereof

Fee for re-inspection of non-compliant work on all commercial construction, renovation, and remodeling shall be as follows:

First Re-inspection.....	\$25.00
Second Re-inspection.....	\$50.00
Third Re-inspection.....	\$75.00
Fourth Re-inspection.....	\$100.00

STATE LICENSING

The state of Mississippi has separate licensing Boards for Homebuilders (residential construction of \$10,000 or greater), General Contractors (commercial or multifamily residential construction of \$50,000 or greater), Electrical Contractors, Plumbing and Gas Fitters, and Mechanical and HVAC Contractors. These licensing boards were formed to ensure that contractors performing work in the State of Mississippi are properly licensed, certified, trained and bonded to perform work. General guidelines to follow when hiring a contractor are:

<IT IS RECOMMENDED FOR YOUR PROTECTION>

- Request copies of State and local licenses and insurance;
- Require written, signed estimates listing exactly what work will be performed and the total cost;
- Require a copy of the building permit that was issued showing the type of work to be done and for what amount of money;
- If a contractor asks you as the owner to obtain building permits, look into any reasons they are unable or unwilling to obtain permits themselves. While not always the case, many unlicensed or improperly licensed contractors have the owners obtain permits for the project.

I hereby certify that I have read and examined this document and know the same to be true and correct:

Applicant's name (Please print) **Applicant's Signature** **Date**

Witnessed this the _____ day of _____, 20_____

City Clerk / Deputy Clerk

Permit number: _____

APPROVED BY BUILDING INSPECTOR _____ DATE _____

To be filled out by the City

Number of inspections _____ Building permit amount _____

Inspection total \$ _____ Total amount due \$ _____

Date Paid (after approval): _____ Receipt #: _____ Received By: _____

FOOTING AND INITIAL BUILDING INSPECTION: _____ DATE _____

FRAMING INSPECTION: _____ DATE _____

PLUMBING OR CONCRETE: _____ DATE _____

FINAL BUILDING INSPECTION: _____ DATE _____

ELECTRICAL ROUGH IN: _____ DATE _____

MECHANICAL ROUGH IN: _____ DATE _____

CERTIFICATE OF OCCUPANCY ISSUED: _____ DATE _____

The above application is hereby granted subject to the proper validation by the Building Official.

The structure must be built to the minimum standards of the construction codes. The permit holder is responsible for obtaining the required inspections.